

**PERSONAL INFORMATION**

PLEASE COMPLETE ALL SECTIONS		
Name	Home Phone	Cell Phone
Address	City	Zip Code
Employer	Work phone	<input type="checkbox"/> Full time <input type="checkbox"/> part time <input type="checkbox"/> unemployed <input type="checkbox"/> retired
Birthdate ____/____/____	Primary/Referring Physician name	Physician Phone Number
Social Security Number ____-____-____	Email address (print clearly)	
<b>**Preferred appointment notification**</b> <input type="checkbox"/> EMAIL <input type="checkbox"/> Phone (home or work) <input type="checkbox"/> text	Marital Status <input type="checkbox"/> single <input type="checkbox"/> married <input type="checkbox"/> divorced <input type="checkbox"/> widowed <input type="checkbox"/> separated	<input type="checkbox"/> Male <input type="checkbox"/> Female
Emergency contact Name	Phone	Relationship
Primary Medical Insurance: (or write self-pay)	Secondary Medical insurance:	Date policy deductible starts: ____/____/____
Guarantor Full Name (if different than patient)	Guarantor birthdate: ____/____/____	Guarantor phone number:
Worker's Comp Adjuster's NAME:	Work Comp Adjuster phone number:	CASE #

I understand and agree (regardless of my insurance status), that I am ultimately responsible for the balance of my account for any professional services rendered. I am also responsible for recognizing insurance status including, but not limited to, benefits and allowable visits. I have read all the information on this page and certify that the information I provided is true and correct to the best of my knowledge. I also agree to notify Moab Physical Therapy and Rehabilitation of any changes in the above information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian (if minor): \_\_\_\_\_ Date: \_\_\_\_\_

**CONSENT FOR TREATMENT:**

I hereby give permission for Moab Physical Therapy and Rehabilitation to render treatment to myself. I understand that I will be given all available pertinent information prior to the treatment being rendered. I will be given the opportunity to ask questions and to have them answered to my satisfaction. I understand that I may decline treatment at any time.

\_\_\_\_\_  
SIGNATURE DATE PLEASE PRINT NAME

**CONSENT TO RELEASE / OBTAIN MEDICAL INFORMATION:**

Permission is hereby granted to Moab Physical Therapy and Rehabilitation to release information to my insurance company, employer, attorney, workers compensation carrier, and physician or facility referred to for further treatment and/or my referring primary care physician. Permission is hereby granted to any facility where I have been treated to release medical records to Moab Physical Therapy and Rehabilitation.

\_\_\_\_\_  
SIGNATURE DATE PLEASE PRINT NAME

## **MEDICAL HISTORY**

<b>PLEASE COMPLETE ALL SECTIONS</b> (circle options when asked)		
Mechanism of Injury:	Injury Date: Have you had: XRAY / MRI / CT scan / other	Surgery : YES / NO Date: _____
Have you had physical therapy this year? YES / NO How did you hear about us?		How many visits?
Are you under going, or undergone any treatment for this injury? MD / DC / PT / Massage / Other Please Explain:		
Has your primary care physician warned you against exercise? YES / NO Please Explain:		
Are you currently engaged in some form of exercise? YES / NO Please Explain:	Do you currently have restrictions at work due to injury or currently unable to work? YES / NO Please Explain:	
Have you ever been diagnosed by a physician with any of the following: <input type="checkbox"/> History of Cancer <input type="checkbox"/> Diabetes <input type="checkbox"/> Fibromyalgia <input type="checkbox"/> Osteoporosis <input type="checkbox"/> Cardiac Disease <input type="checkbox"/> Arthritis <input type="checkbox"/> High Blood Pressure <input type="checkbox"/> Respiratory Disease <input type="checkbox"/> Chronic Fatigue <input type="checkbox"/> Epilepsy <input type="checkbox"/> Myofascial pain <input type="checkbox"/> OTHER: _____		
Have you experienced any of the following symptoms in the past few weeks to 1 month: <input type="checkbox"/> Abdominal or Chest Pain <input type="checkbox"/> Dizziness or Fainting <input type="checkbox"/> Nervousness <input type="checkbox"/> Frequent Urination <input type="checkbox"/> Unexplained Weight Loss <input type="checkbox"/> Illness or Fever <input type="checkbox"/> Severe Fatigue <input type="checkbox"/> Loss of Balance <input type="checkbox"/> Irregular Heart Beat <input type="checkbox"/> Migraines/ Headache <input type="checkbox"/> Depression <input type="checkbox"/> Shortness of Breath		
Females are you pregnant: YES/NO If YES, _____ weeks' gestation	Please list <u>any medical conditions</u> not mentioned above:	
Please list all current medications:		
Prior Accidents or Injuries:		
Family Health History:		
Tobacco: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasional <input type="checkbox"/> Never		Alcohol: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasional <input type="checkbox"/> Never
Caffeine: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasional <input type="checkbox"/> Never		Drugs: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Occasional <input type="checkbox"/> Never

I CERTIFY THAT THE ABOVE INFORMATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PLEASE PRINT NAME

Please present current insurance card/s, your driver's license, and physician referral to be copied and kept on file.

## HIPAA Privacy and Disclosure Notice

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Federal Law (the Health Insurance Portability and Accountability Act (HIPAA)) requires that health care providers inform patients of their rights and provide a copy to you.

### YOUR HEALTH RECORD AND PROTECTED HEALTH INFORMATION

Each time you receive medical care from our practice, a record of your visit is created. This record typically includes, but is not limited to, information such as your name, age, address, a brief medical history, symptoms, any test results, the treatment provided to you, treatment plans devised for your care, and notes on follow-up care to be performed. How your health care information may be used and what control you may exercise over the use of your healthcare information is described in this Privacy Notice.

### USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

Our Practice may use your protected health information for purposes of providing treatment, obtaining payment for treatment, and conducting health care operations. Your protected health information may be used or disclosed only for these purposes unless the practice has obtained your authorization or the use or disclosure is otherwise permitted by the HIPAA privacy regulations or state law. Disclosures of your protected health information for the purposes described in this Privacy Notice may be made in writing, orally, or by facsimile.

**Treatment:** Your health information may be used by staff members or disclosed to other health care professionals for the purpose of evaluating your health, diagnosing medical conditions, and providing treatment. For example, results of laboratory tests and procedures will be available in your medical record to all health professionals who may provide treatment or who may be consulted by staff members.

**Payment:** Your protected health information may be used to seek payment from your health plan, from other sources of coverage such as an automobile insurer, or from credit card companies that you may use to pay for services. For example, your health plan may request and receive information on dates of service, the services provided, and the medical condition being treated.

**Health Care Operation:** your health information may be used as necessary to support the day-to-day activities and management of Moab Physical Therapy & Rehab. For example, information on the services you received may be used to support budgeting and financial reporting, and activities to evaluate and promote quality. Other examples might include: employee review activities, training programs including those in which students, trainees, or practitioners in health care learn under supervision, accreditation, certification, licensing or credentialing activities, review and auditing, including compliance reviews, medical reviews, legal services and maintaining compliance programs, and business management and general administrative activities. In certain situations, we may also disclose patient information to another provider or health plan for their health care operations.

**Law enforcement:** Your health information may be disclosed to law enforcement agencies to support government audits and inspections, to facilitate law-enforcement investigations, and to comply with government mandated reporting.

**Public health reporting:** Your health information may be disclosed to public health agencies as required by law. For example, we are required to report certain communicable diseases to the state's public health department.

### OTHER USES AND DISCLOSURES FOR HEALTH CARE OPERATIONS MAY INCLUDE:

**Appointment Reminders:** Your health information may be used to contact you, a family member or friend involved in your health care as authorized by you as a reminder that you have an appointment for treatment or medical care at our facility. We may also leave a message on your answering machine / voicemail system unless you tell us not to.

**Health Related Benefits and Services:** We may use or disclose your protected health information to tell you about health related benefits or services that may be of interest to you.

**Individuals Involved in Your Care or Payment of Your Care:** We may disclose your protected health information to a friend or family member who is involved in your medical care. We may also give information to someone assisting you in the payment for your care. We may also tell your family or friends that you are in the facility at the time of your care. If you want any of this information restricted you must communicate that to us using the appropriate procedure.

**Worker's Compensation:** The facility may release your health information to comply with worker's compensation laws or similar programs.

You may object to these disclosures. If you do not object to these disclosures or we can infer from the circumstances that you do not object.

**Uses and Disclosures which you authorize:** Other than as stated above, we will not disclose your health information other than with your written authorization. You may revoke your authorization in writing at any time except to the extent that we have taken action in reliance upon the authorization.

### INDIVIDUAL RIGHTS

Although your health record is the physical property of the healthcare practitioner or Facility that compiled it, the information belongs to you. You have certain rights under the federal privacy standards. These include:

*The right to request restrictions on the use and disclosure of your protected health information; The right to receive confidential communications concerning your medical condition and treatment; The right to inspect and copy your protected health information; The right to amend or submit corrections to your protected health information; The right to receive an accounting of how and to whom your protected health information has been disclosed; The right to receive a printed copy of this notice*

Please contact our HIPAA Privacy Officer if you have questions about access to your medical record.

We are required by law to maintain the privacy of your protected health information and to provide you with this notice of privacy practices. We also are required to abide by the privacy policies and practices that are outlined in this notice.

### RIGHT TO REVISE PRIVACY PRACTICES

As permitted by law, we reserve the right to amend or modify our privacy policies and practices. These changes in our policies and practices may be required by changes in federal and state laws and regulations. Upon request, we will provide you with the most recently revised notice on any office visit. The revised policies and practices will be applied to all protected health information we maintain.

### REQUESTS TO INSPECT PROTECTED HEALTH INFORMATION

You may generally inspect or copy the protected health information that we maintain. As permitted by federal regulation, we require that requests to inspect or copy protected health information be submitted in writing. You may obtain a form to request access to your records by contacting our clinic. Your request will be reviewed and will generally be approved unless there are legal or medical reasons to deny the request.

### COMPLAINTS

If you would like to submit a comment or complaint about our privacy practices, you can do so by sending a letter outlining your concerns to:

Dr. Rhonda Covern, DPT

83 E Center St. Moab, UT 84532

phone: 435-210-1985

**INITIAL:**